ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**January 11, 2021**

**CALL TO ORDER: President Poe called the meeting to order at 7:00 p.m.**

**OATH OF OFFICE FOR NEWLY ELECTED DIRECTORS – The Oath was administered by legal counsel to Director Liles, who subscribed to their oath before Secretary Bell.**

**ROLL CALL:** Directors Present: Linda Habermehl

Paul Liles

William C. Poe

 Absent: Van Jew

Others Present: Susan Bell, General Manager

 Omar Sandoval, Legal Counsel

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00 p.m., following the roll call and the President reporting a quorum present.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Liles.

**REORGANIZATION OF BOARD OFFICERS:** Director Poe called for nominations for a new President.

Director Liles nominated Director Poe. Director Habermehl seconded. And the motion was unanimously carried.

Director Poe then called for nominations for 1st Vice President. Director Poe Nominated Director Liles, Director Habermehl seconded, and the motion was unanimously carried.

Director Poe then opened the nominations for a 2nd Vice President. Director Poe nominated Director Habermehl, Director Liles seconded, and the motion was unanimously carried.

**MINUTES:**

Approval of the Minutes of the November 9, 2020 regular meeting – Director Habermehl motioned to approve, seconded by Director Poe, and was duly carried.

Approval of the Minutes of the December 21, 2020 regular meeting – Director Poe motioned to approve, seconded by Director Liles, and was duly carried.

**PUBLIC COMMENTS:**

Dr. Jeff Barke and Mr. John Stea attended the meeting and were interviewed by the Board of Directors for appointment to fill the vacancy on the Board Directors.

**REPORTS:**

# General Manager

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed. – Director Habermehl requested to add Harvey Lane, Seal Beach to the annual CCTV

**Directors Reports**

None

**NEW BUSINESS:**

1. **Discuss and consider appointment of a Director to fill the vacancy on the Board of Directors. -** Director Habermehl motioned to appoint Mr. John Stea, Director Liles seconded and was duly carried.
2. **Discuss and accept the annual audit of the District’s finances.** – Director Habermehl moved to accept, seconded by Director Liles, and was duly carried.

1. **Discuss and Consider adoption of resolution #337 to change the day and time for the regular meetings of the Board.** – Director Habermehl moved to adopt the resolution and make the District regular meetings the first Monday of the month, seconded by Director Liles, and was duly carried.
2. **Discuss and consider Proposal for Design services for the sewer repair project –** PN2102 – continue to next meeting.

**Closed Session:**

 **PUBLIC EMPLOYEE PROFORMANCE EVALUATION (Govt.54957)**

 **Title: General Manager**

 **CONFERENCE WITH LABOR NEGOTIATORS (Govt.54957.6)**

 **Board representatives: Board of Committee**

 **Unrepresented employee: General Manager**

**Open Session:**

**Consider General Manager Contract. –** Continued to next meeting

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Habermehl and was seconded by Director Liles, and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $12,907.06.

**ADJOURNMENT**

A motion was made by Director Poe, seconded by Director Liles, and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting on February 1, 2021 at 7:00 p.m. The President declared the meeting adjourned at 8:40 p.m.

Submitted by,

Susan E. Bell

General Manager