**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**December 7, 2021**

**CALL TO ORDER: President Poe called the meeting to order at 7:01 p.m.**

**ROLL CALL:** Directors Present: John Stea

William C. Poe

Van Jew

Linda Habermehl

David Boyer

Others Present: Sarah Borbon, General Manager

 Omar Sandoval, Attorney

 Maira Salcedo, Engineer

 Jon Kinley, ECIS (zoom)

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:01 p.m., following the roll call and the President reporting a quorum present.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Jew

**MINUTES:**

Approval of the Minutes of the November 5, 2021 regular meeting – Director Habermehl motioned to approve, seconded by Director Jew, and was duly carried.

**PUBLIC COMMENTS:**

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**

None

**NEW BUSINESS**

1. **Discuss and consider grease trap program-** Jon Kinley from ECIS attended over zoom to answer questions about the data sheet he provided for the board.
2. **Discuss and consider signing of the F&M paperwork-** The board signed the papers to go forth with allowing all board members to sign future checks.

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Jew and was seconded by Director Habermehl and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $13,193.18 in accordance with the claims listed for a total register of $13,193.18.

**ADJOURNMENT**

A motion was made by Director Poe, seconded by Director Habermehl, and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting on January 7, 2022, at 9:00 a.m. The President declared the meeting adjourned at 8:05 p.m.

Submitted by,

Sarah Borbon

General Manager