**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**March 6, 2023**

**CALL TO ORDER: President Jew called the meeting to order at 7:00 p.m.**

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00p.m., following the roll call and the President reporting a quorum present.

**ROLL CALL:** Directors Present: David Boyer

William Poe

John Stea

Dean Grose

Van Jew

Others Present: Sarah Borbon, General Manager

Omar Sandoval, Legal Counsel

Maira Salcedo, Psomas

Al Stone, Farmers & Merchants

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Stea

**MINUTES:**

Approval of the Minutes of the February 6, 2023 regular meeting – Director Stea motioned to approve the minutes, seconded by Director Grose and was duly carried.

**PUBLIC COMMENTS:**

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**

None

**NEW BUSINESS**

1. **Discuss and Consider- Signing of Cooperative Agreement with the City of Los Alamitos.** Director Stea made a motion to sign the agreement, seconded by Director Poe, and was duly carried.
2. **Discuss and Consider- Award of Contract for the Construction of Sewer Rehabilitation Project PN-2102.** Director Boyer made a motion to award the lowest responsible bidder, Vasilj Inc, it was seconded by Director Stea, and was duly carried.
3. **Discuss and Consider- Ethics and Sexual Harassment Training for Board Members and Staff.** The Board scheduled the training on May 1, 2023 at 5pm to be provided by the General Counsel.

**OLD BUSINESS**

1. **Discuss and Consider-** **Proposal for Construction Inspection and Engineering Services during construction of PN-2102 Sewer Repair Project.** Director Stea made a motion to approve the full time proposal from Psomas for Construction Inspection and Engineering Services during the PN-2102 Sewer Repair Project with the change of the hourly rate from $200 to $195, seconded by Director Grose and was duly carried.

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Stea and was seconded by Director Boyer and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $956,213.36 in accordance with the claims listed for a total register of $956,213.36

**ADJOURNMENT**

A motion was made and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting on April 3, 2023, at 7:00 p.m. The President declared the meeting adjourned at 8:34 p.m.

Submitted by,

Sarah Borbon

General Manager