**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**March4 , 2024**

**CALL TO ORDER: President Jew called the meeting to order at 7:00p.m.**

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00p.m., following the roll call and the President reporting a quorum present.

**ROLL CALL:** Directors Present: David Boyer (ZOOM)

William Poe

John Stea

Van Jew

Dean Grose

Others Present: Sarah Borbon, General Manager

Omar Sandoval, Legal Counsel

Ben Halbach, Engineer

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Jew

**MINUTES:**

Approval of the Minutes of the February 5, 2024 regular meeting – Director Boyer motioned to approve the minutes, seconded by Director Stea and was duly carried.

**PUBLIC COMMENTS:** Crystal Lynn from California CLASS spoke about the services provided by their financial investment company.

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**: None

**NEW BUSINESS**

1. **Discuss and consider financials and renewal of CD-** Director Boyer motioned to renew the CD at Farmers and Merchants at the interest rate of 4.25% for 91 days and move half of LAIF funds into California CLASS, seconded by Director Poe, and was duly carried.
2. **Discuss and consider small office rental-** Director Grose motioned to terminate the lease of the small office space, seconded by Director Stea and was duly carried.
3. **Discuss and consider removal of trees and stump on the office property-** No action
4. **Discuss and consider parking lot lease agreement with the City of Los Alamitos-** No action

**Director Boyer motioned to add agenda items 5 and 6 to the agenda as urgency matters given that action is necessary before the next monthly meeting and the issues arose after the posting of the current agenda, seconded by Director Poe, and was unanimously carried**

1. **Discuss and consider awarding a contractor for the Bloomfield Manhole Adjustment Project-** District Engineer Halbach explained that the City of Los Alamitos is performing street resurfacing at Bloomfield, which will require that District manholes be adjusted. The District received informal bids, including a bid from Hardy and Harper, which is performing the City street surfacing work. Director Jew motioned to award the contract to Hardy and Harper in the amount of $10,998.00, seconded by Director Stea, and was duly carried.
2. **Discuss and consider authorizing payment of $1,000.00 to ARK for the county parcel data information-** District Engineer Halbach explained that the District needs to purchase parcel data from the county’s GIS contractor in the amount of $1.000.00 to complete the rate study being conducted on behalf of the District.Director Stea motioned to approve the purchase, seconded by Director Boyer and was duly carried.

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Stea and was seconded by Director Poe and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $206,333.01 in accordance with the claims listed for a total register of $206,333.01

**ADJOURNMENT**

A motion was made and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting on April 1, 2024, at 7:00p.m. The President declared the meeting adjourned at 8:30p.m.

Submitted by,

Sarah Borbon

General Manager