**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**August 7, 2023**

**CALL TO ORDER: President Jew called the meeting to order at 7:00 p.m.**

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00p.m., following the roll call and the President reporting a quorum present.

**ROLL CALL:** Directors Present: David Boyer

John Stea

Dean Grose

Van Jew

Absent: William Poe

Others Present: Sarah Borbon, General Manager

Omar Sandoval, General Counsel

Ben Halbech, PSOMAS

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Boyer

**MINUTES:**

Approval of the Minutes of the July 10, 2023 regular meeting – Director Grose motioned to approve the minutes, seconded by Director Stea and was duly carried.

**PUBLIC COMMENTS:**

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Report** None

**NEW BUSINESS**

1. **Discuss and consider approval of Ben Halbech as the Primary Provider of Services under the Engineering Services Agreement with PSOMAS-** Director Stea motioned to approve Ben Halbach as the Primary Provider of Services for RLAASD, seconded by Director Boyer, and was duly carried.
2. **Discuss and consider Doctor Pest’s Exterminator Proposal-** The board asked the General Manager to get more quotes from at least 3 exterminators and bring back this item at next month’s meeting.
3. **Discuss and consider CSDA Conference-** No action taken
4. **Discuss and consider changes to the PN-2102 Sewer Repair Project-** No action taken

**OLD BUSINESS**

1. **Discuss and consider Starting Quickbooks Online-** Director Stea motioned that we switch to Quickbooks Online Plus, Seconded by Director Boyer, and was duly carried.
2. **Discuss and consider General Manager’s Maternity Leave-** Director Stea motioned that the General Manager take an 8 week Maternity leave and will continue to receive her full salary during leave and be on-call as needed, seconded by Director Boyer, and was duly carried.
3. **Discuss and consider 2023-2024 Budget Proposal-** The board advised the General Manager to revise the budget’s Income Interest and Rental Income and bring it back to the next meeting.

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Stea and was seconded by Director Boyer and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $99,804.37 in accordance with the claims listed for a total register of $99,804.37

**ADJOURNMENT**

A motion was made and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting to take place on September 1, 2023, at 9:00 a.m. due to the Labor Day Holiday. The President declared the meeting adjourned at 8:28 p.m.

Submitted by,

Sarah Borbon, General Manager