ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**February 11, 2020**

**CALL TO ORDER: President Poe called the meeting to order at 7:00 p.m.**

**ROLL CALL:** Directors Present: James L. Bell,

Joel M. Rattner

Van Jew

William C. Poe

Linda Habermehl

 Others Present: Susan Bell, General Manager

 Omar Sandoval, Legal Counsel

 Mike Swan, Psomas Engineering

A Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00 p.m., following the roll call and the President reporting a quorum present.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Jew.

**MINUTES:**

A motion was made by Director Rattner that the minutes be approved, seconded by Director Habermehl, and was duly carried that the Minutes of the January 6, 2020 regular meeting be approved.

**PUBLIC COMMENTS:**

**None**

**REPORTS:**

# General Manager

The General Manager written report was discussed.

**District Engineer**

Mike Swan reported for Maria on the Engineering Report as written.

**Directors Reports**

None

**OLD BUSINESS:**

1. **Report on Illegal Sewer Connection Compliance and Discussion of costs update. –** Moved to next meeting.

**NEW BUSINESS:**

1. **Discuss Income Statement and Balance Sheet for the month of January 2020.** - No action
2. **Discuss and consider additional expenditures for construction administration and engineering support services on 2019 Sewer Repair Project. –** Director Bell motions to approve $11,500 for additional expenditures for construction administration and engineering support services, seconded by DirectorHabermehl and was duly carried.
3. **Discuss and consider Enforcement of District Regulations.** – No action at this time.
4. **Discuss and consider approval of Sewer Service Agreement for 3131 Katella Avenue. –** Director Poe motioned to approve, seconded by Director Habermehl and was duly carried.
5. **Discuss and consider moving April 13th Board meeting to April 20th. –** Director Rattner approved to move meeting to April 20th, seconded by Director Jew, and was duly carried.
6. **Discuss and consider General Manager’s request for vacation days on April 2,3,6,7, 2020 –** Director Rattner motioned to approve and seconded by Director Habermehl and was duly carried.

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Rattner was seconded by Director Bell, and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $50,232.93 in accordance with the claims listed plus check #20763 to Spectrum in the amount of $214.65, #20783 to Blue Shield in that amount of $791.80 for a total register of $51,239.38.

**ADJOURNMENT**

A motion was made by Director Rattner, seconded by Director Jew, and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting on March 9, 2020 at 7:00 p.m. The President declared the meeting adjourned at 8:00 p.m.

Submitted by,

Susan E. Bell

General Manager