ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**November 9, 2020**

**CALL TO ORDER: President Poe called the meeting to order at 7:00 p.m.**

**ROLL CALL:** Directors Present: James L. Bell,

Van Jew

William C. Poe

Paul Liles

Absent: Linda Habermehl

Others Present: Susan Bell, General Manager

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00 p.m., following the roll call and the President reporting a quorum present.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Bell.

**MINUTES:**

A motion was made by Director Jew that the minutes be approved, seconded by Director Liles, and was duly carried that the Minutes of the October 12, 2020 regular meeting be approved.

**PUBLIC COMMENTS:**

None

**REPORTS:**

# General Manager

The General Manager written report was discussed.

**District Engineer**

Engineering Report written report was discussed.

**Directors Reports**

None

**OLD BUSINESS:**

1. **Discuss and consider repairing/replacing District’s Air Conditioner and Air Ducts.** – Director Poe motioned to go with Nicholas Mechanical at $12,026, Director Jew seconded, and it was duly carried.

**NEW BUSINESS:**

1. **Discuss and consider General Managers request for 2 vacation days on November 12, 13, 2020. –** Director Jew motioned to approve, and Director Liles seconded and was duly carried.
2. **Discuss and consider removal and replacement of the frame and cover near 3302 Donnie Ann Road -** Director Poe motioned to repair the tee up to 2 feet limitation from break., Director Bell seconded and was duly carried.

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Bell and was seconded by Director Poe, and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $20,622.68

**ADJOURNMENT**

A motion was made by Director Poe, seconded by Director Bell, and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting on December 14, 2020 at 7:00 p.m. The President declared the meeting adjourned at 7:41 p.m.

Submitted by,

Susan E. Bell

General Manager